



# TOMS RIVER REGIONAL SCHOOLS

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## 2017-18 Budget Calendar Tentative

September/ October 2016:	Begin central data gathering process (existing personnel, insurances, etc). Request budget information from schools and support departments.
October/ November 2016:	School and department budget information is submitted to applicable administrator (Assistant Superintendent or Business Administrator) for review.
November 2016/ February 2017:	Superintendent, Assistant Superintendents and Business Administrator evaluate budget proposals from schools and support departments. Cost-out of status quo budget as well as cost for possible new initiatives and savings for any possible reductions. Continue development of budget framework. Meet with the Board regarding budget priorities
February/March 2017:	Finalize tentative budget subsequent to receiving State Aid numbers (usually late February- early March, within 2 days of Governor's budget address). Initial budget submission to the County (due statutorily by March 20 each year).
March/May 2017:	Meetings with the Board and Community Budget Advisory Committee regarding the budget. Finalize budget with County based on their review (statutorily by April 24 each year). Final public budget hearing (April 24 – May 7 each year, per statute- but changed by DOE to April 24 – May 8 <sup>th</sup> for 17-18 budget) and Board approval.
May 2017:	Deadline to approve final budget (by May 14 each year, per statute, but changed by DOE to May 12 <sup>th</sup> for 17-18 budget)